



Catholic School Council Meeting Minutes  
 St. Elizabeth Catholic Elementary School  
 Date: February 11, 2019

<b>DATE:</b> February 11, 2019		<b>RECORDED BY:</b> Sasha Donker
<b>MEETING COMMENCED:</b> 6:34 pm		<b>MEETING ADJOURNED:</b>
<b>ATTENDANCE</b>		
<b>CSC MEMBERS</b>		<b>OTHER ATTENDEES</b>
Shawna Gavas, Chair	Present	
Jenn McCaig, Vice-Chair	Present	
Sasha Donker, Secretary	Present	
Amanda Levesque, Treasurer	Present	
Rose Welch-Herd, Parent Rep.	Present	
Quisha Ramatour, Parent Rep.	Present	
Laura Straughan, Parish Rep.	Regret	
Halina St. Jean, OAPCE Rep.	Present	
Gerard Van den Wildenberg, Principal	Present	
Nicole McGill, Vice-Principal	Present	
Deanna Feeney, CUPE Rep.	Regret	
Beth Cunningham, Teacher Rep.	Present	
<b>PRIOR MEETING'S MINUTES</b>		
Minutes of:	November 10 <sup>th</sup> , 2018 – #24 – 1 <sup>st</sup> Amanda, 2 <sup>nd</sup> Jenn	
<b>MEETING ACTIVITY</b>		
Item	Details	
Attendance	Review of Attendees/Regrets	

Opening	Welcome and Opening Prayer by Jenn
Agenda	Review and adopt agenda
Prior minutes	Review and adopt prior meeting's minutes
<b>UNFINISHED BUSINESS</b>	
Old Business	<ul style="list-style-type: none"> <li>• Skating dates were discussed. As the ice at Garrett Rickard Arena will be over at the beginning of April and dates to book outings is limited. Amanda suggested reaching out to the South Courtice Arena as their ice is kept longer. Shawna also suggested lowering the skating days to at least one outing. Mr. Van den Wildenberg will continue with the booking process and confirm a date as soon as possible.</li> <li>• Shawna reported the final total from the Recipes in a Jar Fundraiser were \$10,548.00</li> <li>• Donations from the annual Christmas Lunch were provided. Cash donations were down \$100 from previous year. With the \$400 donated from families and the \$1000 donation from Walmart, CSC spent a total of \$127.51</li> <li>• Letters for donations from local businesses needs to be completed for September 2019.</li> </ul>
<b>NEW BUSINESS</b>	
New Business	<ul style="list-style-type: none"> <li>• \$1000 grant for the Literacy Fair was approved. Monies have been received and the Literacy Fair will be planned for May; during Education Week (tentatively scheduled for May 7<sup>th</sup>, 2019)</li> <li>• Amanda requested a motion to use parent involvement grant and any incurred cost.</li> <li>• Shawna advised that Mrs. Bennett and Mrs. Peeling have volunteered to help organize the Literacy Fair.</li> <li>• Amanda added that additional funds are available from the Pro-Grant to add light refreshments to the event.</li> <li>• #25 to use parent involvement grant and any incurred cost 1<sup>st</sup> Quisha, 2<sup>nd</sup> Rose.</li> <li>• A Spring Fundraiser was discussed. Amanda suggested a Read-a-thon idea – all classes would use a designated amount of class time to participate in reading (possibly scheduled between after morning recess and lunch time). Each student would be given a pledge sheet to collect pledges towards their reading and the money raised would be allocated to the Principe Tech Initiatives. Prizes for each division were discussed and it was agreed upon that either Scholastic or Chapters gift certificates would be a great option.</li> <li>• Shawna to confirm with Mrs. Peeling regarding possible donation of prizes and/or incentives for student participation from Scholastic.</li> <li>• The Read-a-thon Spring Fundraiser is tentatively scheduled for May 7<sup>th</sup>; to coincide with Education Week and the Literacy Fair.</li> </ul>

	<ul style="list-style-type: none"> <li>• The annual Book Exchange has been scheduled for May 3<sup>rd</sup>. Rose has volunteered to collect books from April 22 – May 2.</li> <li>• Amanda confirmed a Pizza Party lunch donated from Boston Pizza will be awarded to the class that collects the most donated books.</li> </ul>
<b>COMMITTEE REPORTS</b>	
Committees	<ul style="list-style-type: none"> <li>• Lunch Program total (\$9360 YTD): <ul style="list-style-type: none"> <li>○ Pizza - \$6300, Subway - \$640, Alternative \$2420</li> </ul> </li> <li>• New rep Madeline at Boston Pizza</li> <li>• Amanda advised this will be her last year as acting Treasurer and Lunch Coordinator.</li> <li>• It was discussed how to fill the Lunch Coordinator position. It was suggested that someone be found prior to the end of the school year so that Amanda can overshadow the transition.</li> </ul>
<b>REPRESENTATIVE AND COMMITTEE REPORTS</b>	
Principal	<ul style="list-style-type: none"> <li>• Mrs. McGill reported the following: <ul style="list-style-type: none"> <li>○ The Christmas Mass and lunches were very well received by the school community.</li> <li>○ The Be an Angel Food Drive was a success; a large amount was donated and the program coordinators were very grateful for the community participation.</li> <li>○ Mrs. Foster and the Social Awareness Club are looking into obtaining an Eco-friendly designation for the school.</li> <li>○ Mrs. Juby's class has been working on organizing an old battery recycling program (expanding inquiry from classroom). Bins will be set up within the school for battery collection. The classroom is also discussing what happens to markers once they no longer work and are looking into an Old Marker Recycling program as well.</li> <li>○ Fitness Friends program which helps special education students join in on activities, as well as, foster leadership skills will begin February 15<sup>th</sup>. The program will allow leader students and special education students participate in modified activities and games during the lunch hour every Friday.</li> <li>○ Report cards will be sent home on Tuesday, February 19<sup>th</sup>. Parent/Teacher meetings will be scheduled for Thursday, February 21<sup>st</sup>.</li> <li>○ Barb Smith from the school board will be retiring at the end of February 2019 (was past principle of St. Elizabeth)</li> </ul> </li> <li>• Mr. Van den Wildenberg advised the following: <ul style="list-style-type: none"> <li>○ Both playground structures are currently closed for the winter months as per the Board request. Equipment will be inspected prior to the</li> </ul> </li> </ul>

	<p>equipment opening to the students and any necessary maintenance issues will be noted and announced at a later date.</p> <ul style="list-style-type: none"> <li>○ Duty to report protection of child PPM #9 was highlighted and discussed.</li> <li>○ Provided copies of Renewing the Promise to council members.</li> </ul>
OECTA Rep.	<ul style="list-style-type: none"> <li>● No business to report</li> </ul>
CUPE Rep.	<ul style="list-style-type: none"> <li>● No business to report</li> </ul>
Treasurer	<ul style="list-style-type: none"> <li>● Motion #3 amend – Amanda reported that the actual total per class for Scientist in Classroom is actually \$205 and not \$200. The Budget needs to be adjusted to reflect the actual price. There was also a payment of \$199 which was missed last year. The total outstanding amount from each class (\$125) and the missed payment brings the new total amount to \$5600 for this year.</li> </ul>
Parent Reps.	<ul style="list-style-type: none"> <li>● Rose reported that parents are asking when the Grade 8 Graduation is scheduled for.</li> <li>● It was confirmed that the Grad Mass will take place on June 20<sup>th</sup> at the church with all 3 schools in attendance. A BBQ at Memorial Park will follow the mass. Students will be bussed back to the school in time for the Clap-out.</li> <li>● The graduation ceremony is scheduled for the morning of June 21<sup>st</sup>. The graduation party will follow that evening.</li> <li>●</li> </ul>
Parish Rep.	<ul style="list-style-type: none"> <li>● It was noted that St. Elizabeth volunteers are currently the only chaperones at the church Youth dances. The Parish will be speaking to other schools in hopes to gain more volunteers.</li> </ul>
<b>ACTION ITEMS</b>	
Action Items	<ul style="list-style-type: none"> <li>● Canvass for new lunch coordinator</li> <li>● Mrs. Peeling Literacy Fair involvement and Read-a-thon prizes/incentives</li> <li>● Grad 8 grad committee needed</li> <li>● Skating date confirmed</li> </ul>
Next Meeting	March
Closing	Closing prayer read by Gerrard
Adjournment	Meeting conclusion at 8:10pm

*Catholic School Council Meeting Agenda*  
*St. Elizabeth Catholic Elementary School*  
*Date: February 11, 2019*

MOTIONS	
Motion #18/19-24 Shawna Gavas	
Motion moved by: Amanda Levesque	Seconded by: Jenn McCaig
Be it moved that:	Approval of Minutes of November 11, 2018
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Be it moved that:	
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